Time to Talk

Northumberland Green Hub 19 October 2024

Community
Foundation

About us

We grow giving and philanthropy, matching generous people with our region's important community causes.

Become a Member

https://www.communityfoundation.org.uk/about-us/membership/

- Our membership keeps us connected to our communities and accountable to the people and places we serve

- Members are individuals, businesses, public bodies and voluntary organisations

- Membership is free of charge to not-for-profit organisations that have charitable purposes, or which exist for community benefit

- Members receive benefits including a copy of our Yearbook, news updates and invitations to events

How to apply

- Everyone needs to register online (at least two working days before an application deadline)
- Please read all application guidance here**: www.communityfoundation.org.uk/apply**

General applications:
- apply at any time; **we** match your application to a fund
- 12-week turnaround time and all applications will receive a response

Calls for applications:
- promoted on our website, via eNews, and on social media
- varying deadlines and fund-specific criteria
- there is a named Fund Manager for each call for application, to help with your queries

If you are a first-time applicant and successful in being awarded a grant, please complete all monitoring before applying again.

Applying for funding as an organisation

Average grant size is £6,000. The minimum grant is now **£1,000** and a maximum of £10,000

- Our main focus is on small, local charitable organisations
- By **small** we mean with income up to £1 million, with priority to those with income up to £0.5 million

Your organisation must have:
- not-for-profit status
- a governing document outlining charitable aims and objectives
- a governing body (3+ unrelated trustees)
- financial records in acceptable format and a bank statement
- Adult at Risk **and** Child Safeguarding Policies

We can fund: project costs, core costs and capital costs (but not as part of large fundraising campaigns)
Exclusions: activity that has already taken place, religious activity, statutory functions, animal welfare

Safeguarding

Safeguarding means protecting health, well-being and rights so that people – especially children and adults at risk – can live free from abuse, harm and neglect

A **child** is anyone under the age of 18

An **adult at risk** is anyone over 18 who has a need for care and support (for example because of illness, disability, drug and alcohol problems, asylum seeker or refugee status or frailty) regardless of whether these needs are being met by a local authority

Safeguarding applies to **every** organisation we fund

To be considered for a grant, **all** organisations must have policies and procedures that:

- show a commitment to protecting people from harm
- make sure everyone in the organisation is aware of safeguarding
- are publicly available, regularly reviewed and put into practice
- enable people to raise safeguarding concerns
- set out how to handle allegations and incidents, and report to relevant authorities

Organisations working directly with children or adults at risk also need a safeguarding lead, evidence of regular safeguarding training and appropriate checks on trustees, staff and volunteers in eligible roles.

Uniformed groups and local groups affiliated to national bodies must include a declaration/statement of adoption **at local level** with reference to the **local** Safeguarding Officer and their contact details

Example Calls for Application

Supporting organisations throughout Tyne & Wear and Northumberland

Environmental and Climate intentions
Maximum grant: up to £10,000   Apply at any time
Helping communities look after the environment and respond to climate change

Supporting the development of small and medium sized charitable organisations
Maximum Grant Size: £5,000   Closing Date: Apply any time
Support for organisational development, helping organisations to be in a stronger position to better deliver services and attract funding

Applying for funding - Individuals

Individuals or organisations applying on behalf of an individual are invited to apply for funding in response to specific calls for application

Funds for individuals are promoted on our website: **https://www.communityfoundation.org.uk/apply/**

and in eNews (you can subscribe from every page of our website):

Funds for individuals are particularly targeted towards:
- young people leaving care
- individuals in education
- individuals developing talents in the arts, sports, and science

The Curtin PARP Fund supports young people to pursue formal education and activities that enhance learning and contribute to overcoming barriers to employability. **Grant size:** £1,000

Applying for funding as a Community Interest Company

Social enterprises including CICs can be funded to support legally charitable purposes.

Non-charity social enterprises must provide a business plan to outline how the organisation **is or aims to be** financially resilient with trading as a core part of its income.

We can consider applications for:

- reasonable direct costs of services that address a new or unmet community need, or which provide new ways of addressing issues
- building the organisation's capacity to develop and run relevant services
- equipment, land and buildings in line with our rules on capital grants to non-charities

Top tips for your application

- Use plain, simple language and imagine you're explaining your idea to a friend

- Don't overcomplicate or create an unnecessary project

- Read the **specific** application guidance if applying to a call for application

- Explain why **you** are the best organisation to deliver these services

- Demonstrate that you understand the needs of your area and beneficiaries

- Prepare your application in a Word document and transfer to the portal

Common mistakes

- budgets that don't add up

- documentation that is out-of-date, outdated or doesn't match

- applications not submitted under the correct legal name

- misunderstanding of the type of not-for-profit organisation

- use of unfamiliar/unexplained acronyms

- multiple applications submitted at the same time for the same thing

If your application is complete and eligible, the process runs like this:

- first we check if your application matches one of our available funds and if you've applied in response to a call for applications, it goes to that fund first

- one of our team assesses your organisation and the funding request and may contact you for more information at this stage

- at this stage we shortlist assessments - there are usually more shortlisted applications than we have money to support

- a donor or advisory panel may be involved in recommending grant applications

- we decide whether to offer you a grant based on the recommendations of the team and aim to give a decision within 12 weeks of receiving all required information

Following your first successful grant

When making subsequent applications, **please remember to**:

check that all organisation account details are up-to-date, including:

- number of staff and trustees

- income

- beneficiaries

Sector Support – Trustee Match

- promoting trustee roles and facilitating introductions

- guiding your trustee recruitment and induction processes, enhancing equity, diversity and inclusion

- Sector Support playlist on YouTube:
https://www.youtube.com/playlist?list=PLE1OuDf-PFI9n4x21z_7yoGC2ptkkXZlo

Sector Support – Skills Match

Support offered:

- training to address key issues affecting sector

- discussions and webinars with guest speakers to inspire fresh ideas

- brokering of pro-bono expertise from businesses and individuals

Please share your feedback on the impact of funding